

## YALIA GRADUATE

Yale Graduate Department Address • (xxx) xxx-xxxx • yalia.graduate@xxxx.edu •

### EDUCATION

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**Yale University**, New Haven, CT

*Ph.D, Political Science*

*Expected May 20XX*

Concentrations: Comparative Politics, Quantitative Empirical Methods, Political Economy

**Ivy University, School of Public and International Studies**, Somewhere, US

*Master in Public Affairs, Economics and Public Policy*

*May 20XX*

**Anywhere College**, Anywhere, US

*Bachelor of Arts, Anthropology*

*May 20XX*

### POLICY, ADVOCACY, AND RESEARCH EXPERIENCE

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**Yale University, Department of Political Science**

**New Haven, CT**

*Dissertation Research*

*20XX - Present*

Dissertation: “International Policy Work and its Effects on the Political Economy”

- Located and procured data on international policies and associated financial figures in the political economy
- Standardized data from multiple sources and created an Access database
- Analyzed quantitative data with advanced statistical techniques
- Designed a survey using Qualtrics, administrated it to 9,000 government officials with over 1,000 respondents
- Presented findings in a paper presentation at the International Political Economy Meeting

**Yale University, Macmillan Center for International Affairs**

**New Haven, CT**

*Research Assistant*

*20XX – Present*

- Assist Dr. Faculty Member, Director of X Initiative, in all stages of the research process, including reading and synthesizing literature, data-gathering via semi-structured interviews and survey distribution, thematic coding and data analysis, writing, and editing in the field of international affairs
- Conduct all statistical analysis and interpretation for Dr. Faculty Member’s work, which includes a book chapter on international policy and regulation

**United Nations Finance for Development**

**New York, NY**

*Research Consultant*

*December 20XX – August 20XX*

- Conducted economic, political, and financial analysis to inform high-level UN policy
- Developed policy/advocacy agenda for meetings with heads of state and ministers of finance on topics including financial systems and regulations, macroeconomic policy, and use of financial services
- Contributed to development of financial access indices and indicators for central banks statisticians; represented UNFD at multi-national and inter-agency dialogue on financial data collection

**Innovations for Poverty Action (IPA)**

**Kumasi, Ghana**

*Country Research Director, Ghana*

*April 20XX – July 20XX*

- Initiated, designed and coordinated eighteen randomized field experiments with over 30,000 participants in 14 districts and a budget over \$2 million to assess the impact of development projects in the areas of behavioral micro savings, public service delivery and technology adaptation
- Co-developed the research questions, hypotheses, research design, and the survey; oversaw data collection; guided the data analysis; and established a network of local and international partner organizations

**International Center on Nonviolent Conflict**

**Washington, D.C.**

*Editorial Assistant*

*Summer 20XX*

- Scanned 250+ news sources to compose biweekly “New Digests,” in order to track the civil resistance campaigns and movements developing worldwide
- Wrote book reviews related to civil resistance, contentious politics, and nonviolent movements; all reviews were published on ICNC’s website
- Provided feedback on written work produced by ICNC staff and on English-Spanish translations

**National Democratic Institute**  
*Election Analyst, Gender and Minorities Expert*

**Samarkand, Uzbekistan**  
January 20XX – August 20XX

- Monitored government compliance with national electoral law and international regulations across 26 districts
- Conducted 300+ in-depth interviews, assessed credibility of information and monitored 30+ campaign events
- Researched and analyzed data on participation of women and minorities
- Adjudicated competitiveness of elections in internal and public reports

**World Bank, Development Impact Evaluation Initiative**  
*Field Coordinator*

**Washington, D.C.**  
August 20XX – May 20XX

- Developed sampling design, evaluation frameworks and coordinated data management for a portfolio of impact evaluation projects in three countries; topics focused on health policy, health systems strengthening, mobile technology for health, governance and economic justice, and infrastructure
- Designed and tested survey instruments, managed field logistics, and conducted enumerator training

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## **TEACHING AND PROGRAM MANAGEMENT EXPERIENCE**

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**Yale University, Office of Career Strategy**  
*McDougal Fellow (August 20XX - Present)*

- Design and deliver career-oriented programs for graduate and undergraduate students with a focus on interview skills, networking, and job search strategies
- Conduct 1:1 advising meeting with undergraduate students; evaluate their skills, interests, and values to assist students with career exploration
- Review and edit approximately five resumes and cover letters weekly

**Yale Center for Teaching and Learning**  
*Coordinator & Writing Fellow (August 20XX – Present)*

- Develop, publicize, and manage monthly programs aimed at improving undergraduate students' writing skills, including the Writing Center's Anniversary event with over 200 attendees
- Supervise group of 12 Writing Fellows, managing the appointment schedule and leading refresher trainings to ensure Fellows give consistent feedback to students

**Yale University, Department of Political Science**

*Teaching Fellow, Introduction to American Politics (Fall 20XX) & Inequality and Democracy (Spring 20XX)*

- Led weekly sections with 15 students; clarified key themes from that week's readings and lecture and provided students with guiding questions to catalyze productive classroom discussions
- Taught students how to develop thesis statements, prove their assertions, and strengthen their writing

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## **SELECT PUBLICATIONS AND PRESENTATIONS**

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Author 1, Author 2, Author 3, "Three Theoretical Approaches to International Policy: Effects on the Political Economy" to be presented at the Society for International Policy. *Pending Publication*

Author 1 and Author 2, (November XX, 20XX). An Important Paper on International Policy. *Foreign Policy Journal*, 22 (4), pp. 57 – 80.

- Co-presented with Author 2 in panel on Challenges in International Policy; received prize for "best application of theory" at the meeting of the Society for Interesting Ideas, 20XX.

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## **SKILLS**

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- Languages: French and Spanish (Professional Proficiency), Russian (Intermediate), Serbian (Basic)
- Computer Skills: Stata, R, CPro, ArcGIS, Scientific Workplace, LATEX, Advanced Excel

# Sample Samplov

Sample Street | Sample City  
sample.samplov@gmail.com | Tel. 000-000-0000

## EDUCATION

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**Yale University, Materials Science Department** **New Haven, CT**  
**Ph.D., M.Phil., M.Sc.** **2008-2013**

- Authored peer-reviewed articles
- Presented research findings at international conferences (AIAA JPC and IEEE Aero. Conf.)

**University of Naples “Federico II”, Aerospace and Astronautical Engineering** **Naples, Italy**  
**Laurea Triennale (B.S.), Laurea Magistrale (M.Sc.)** **2002-2007**

- Graduated *summa cum laude*, top 2% in the Aerospace Engineering program
- Credited for 56 classes (e.g., 16 in Fluid Dynamics, 2 in Turbomachinery Design, and 7 in Structural Design)

## EXPERIENCE

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**AkzoNobel Industrial Chemicals** **Amersfoort, NL**  
**2013-present**

- Enrolled in a fast track management program
- Managed Lean Six Sigma (L6S) projects in Salt and Energy Business Unit (>100 kEuro/year)
- Coached Green Belts to foster the L6S methodology

**Yale University, Materials Science Department** **New Haven, CT**  
**2008-2013**

- Developed an electrostatic microfluidic system (Multiplexed ElectroSpray)
- Defined short-term goals and final objectives of a 3-year research plan, always meeting deadlines
- Led physics laboratories

**Center for Functional Nanomaterials (C.F.N.), Brookhaven National Laboratory** **2011-2012**  
**Upton, NY**

- Manufactured silicon arrays of capillaries using photolithography and Deep Reactive Ion Etching
- Developed a low-cost microfabrication process flow to scale up device production

**Italian Aerospace Research Center (C.I.R.A.)** **Capua, Italy**  
**2005-2007**

- Identified and implemented a spherical harmonics method to simulate the radiation heat transfer in plasma environment on atmospheric re-entry vehicles from space

## PROFESSIONAL SKILLS

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- Coded (MATLAB, FORTRAN, basics of C++) and simulated with Computational Fluid Dynamics tools (COMSOL)
- Managed and led an experimental project
- Designed components using CAD tools (SolidWorks, Layout Editor, AutoCAD)
- Microfabricated MEMS silicon devices in cleanroom (Oxford 100, EVG-620, KarlSuss MA-6)

## RELEVANT PUBLICATIONS (2 of total of 4)

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- S.Samplov, J. Author and A. Author “Scaling up the this of that and that”, *J.Micromech. Microeng.* 00 (0000)
- S. Samplov and A. Author “Development of this that and the other”, *J. Appl. Phys.* 000 (0000)

## ADDITIONAL INFORMATION

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- Languages: Italian (native), English (business), Dutch (intermediate)
- Interests: sailing, scuba diving, automotive sports